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EXPONET
EXHIBITION & EVENT SERVICES
www.exponet.com.au

ORDER FORM

PLEASE FAX TO EXPONET CENTRAL ADMINISTRATION **OFFICE FAX 02 9645 5300**

1

EXHIBITION _____ **CONTACT NAME** _____

COMPANY NAME _____ **EXHIBITION DATES: FROM** / / **TO** / /

STREET _____ **VENUE** _____

_____ **STAND NAME** _____

SUBURB _____ **STAND NUMBER** _____ **MOBILE** _____

STATE _____ **POSTCODE** _____ **CONTACT ON SITE** _____

COUNTRY _____ **ORDER NUMBER** _____ **DATE** / /

TEL _____ **FAX** _____

EMAIL _____

DELIVERY: PRIOR TO OR DURING EXHIBITOR MOVE IN
PICK UP: IMMEDIATELY AFTER CLOSE OF EXHIBITION

2

CODE	DESCRIPTION	QTY	UNIT $	TOTAL

3

IMPORTANT INFORMATION – PLEASE READ – TERMS OF PAYMENT & HIRE CONDITIONS

- All orders are subject to Stock availability.
- Hire subject to terms and conditions on reverse.
- Terms of Payment – Orders cannot be confirmed until all hire and other charges have been paid in full.
- Late orders placed during move in are to be charged an additional late order fee of $60.00
- ExpoNet is not responsible for any goods left in or on our equipment after the exhibition has finished.
- Please notify ExpoNet of any problems with your order on delivery – no discussion will be entered into after exhibition closes.

ACKNOWLEDGMENT OF TERMS & CONDITIONS:
I hereby confirm acceptance of the terms & conditions of hire set out in the attachments to this order form and above. ORDER MUST BE SIGNED AND DATED BY THE HIRER

SIGNED _____ **DATE** / /

HIRE CHARGE TOTAL	
Furniture/AV Cartage & Placement 20% (Min $50.00 Max $600.00)	
ADD 6% Damage Waiver on Hire Charge Total	
SUBTOTAL	
ADD 2.5% Credit Card Surcharge on Subtotal	
TOTAL	
ADD 10% GST	
INVOICE TOTAL	

4

☐ **FUNDS TRANSFER - BSB 012 220 ACCOUNT NUMBER 835 493 704 ACCOUNT NAME EXPONET** ☐ **SWIFT CODE ANZBAU3MXXX**

☐ **CHEQUE** ☐ **AMERICAN EXPRESS** ☐ **DINERS CLUB** ☐ **MASTERCARD** ☐ **VISA**

ACCOUNT NAME ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

CREDIT CARD NO. ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Credit Card Surcharge: A 2.5% surcharge applies to all payments made by credit card.

EXPIRY DATE / / **SIGNED** _____

ORDER NOT VALID UNLESS SIGNED BY HIRER (AUTHORISED AGENT/CARDHOLDER)

FAX
02 9645 5300
ExpoNet Central
Administration Office

TELEPHONE
02 9645 7000
ExpoNet Central
Administration Office

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